



भारत सरकार  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय  
पशु कल्याण प्रभाग  
पशुओं पर परीक्षण के नियंत्रण एवं पर्यवेक्षण के प्रयोजनार्थ समिति (सीपीसीएसईए)  
Government of India  
Ministry of Environment, Forest and Climate Change  
Animal Welfare Division  
Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA)



F. No. 25/28/2017 - CPCSEA

Dated: 22<sup>nd</sup> March, 2019

To

All establishments registered with CPCSEA /  
Nominees of CPCSEA

**Subject: TA/DA and sitting fees of representatives/ Nominees of CPCSEA.**

Sir/ Madam,

A need has been felt to streamline the TA/DA and sitting fees of representatives/ Nominees of CPCSEA which is being paid by the establishments at the time of inspection of their Animal House Facility/ participation in the meeting of Institutional Animal Ethics Committee (IAEC). In this regard, with the approval of the competent authority, following decisions have been taken:

- i. The TA/DA of Nominees of CPCSEA who hold official positions shall be given as per their entitlement in their respective services.
- ii. The existing sitting fees to representatives/ Nominees of CPCSEA has been enhanced from Rs. 2,000/- (Rupees two thousand only) to Rs. 5,000/- (Rupees five thousand only).
- iii. The sitting fee or the TA/DA shall be claimed by the nominee as per the conduct rules of his/ her services.
- iv. The entitlement for TA/DA of CPCSEA nominees who are from private sector (non-officials) shall be as per the entitlement of Class 1 officers of Grade pay Rs 5,400/- or Level 10 as per the pay matrix.
- v. TA/DA and sitting fees of CPCSEA nominees will be paid by the establishments at the time of inspection of Animal House Facility / participation in the meeting of IAEC of the establishment.
- vi. All the Nominees of CPCSEA are directed to inspect the Animal House Facility each time the IAEC meeting is held.

2. In addition, it is reiterated that the establishments where more than 40 research protocols are being dealt with annually, IAEC meetings should mandatorily be convened once in three months to ensure proper scrutiny of research protocols, proper functioning of IAEC and checking the status of research protocols and health status of laboratory animals. For all the other establishments the IAEC must be convened biannually even if there is no agenda for IAEC meetings. Participation of Main Nominee, Scientist from outside the Institute and Socially Aware Nominee is mandatory in all the IAEC meetings. Link Nominee can attend in case main nominee conveys his/ her unavailability in writing to the Chairman of the IAEC. However, Link Nominee should be invited once in a year to update him/her about the activities of the IAEC.

Yours faithfully,

(Jerome Minz)

Deputy Secretary (AW) & Member Secretary (CPCSEA)

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