

CCSEA NOMINEE APPLICATION FORM

PHOTO

1. Name of the Applicant -
i. In English :
ii. हिंदी में :
2. Category of Application : Nominee / Socially Aware Nominee (Please Tick)
3. Date of Birth (DD/MM/YYYY) :/...../..... Age [Year(s)/Month(s)]:
4. Organization :
5. Current Designation :
6. Gender :
7. Address for Communication :
8. Current state of working/
residence :
9. Telephone :
10. Fax :
11. Mobile :
12. E-Mail :

13. Academic Qualifications: (*Most current qualification first*)

Degree / Certificate	Subject	Year	Institution, Country

14. Professional Experience:

Duration [Year(s)/Month(s)/Day(s)]	Designation	Institution / Company, Country	Government/ Private	Nature of Employment (Permanent/ Temporary)
Total:				

Note: In case of Private employees, please mention the joining date and term of contract.

15. Experience Certificate of Animal Handling and research: *As per the prescribed proforma.*

(Experience should be calculated after completing the minimum educational qualification for the Nominee and documentary evidence should be enclosed for the same)

16. Any other certificate/ experience in animal welfare:

17. Any family member already working as Nominee of CCSEA: Yes/ No

(If yes, please mention the name and relation):

18. No Objection Certificate (Yes / No):

(In the prescribed proforma)

19. Two references (Name and address):

Declaration:

1. I am fully aware of my duties and responsibilities as CCSEA nominee representing the Institutional Animal Ethics Committees (IAEC's)
2. I will carry out my responsibilities in accordance with the rules and regulations of CCSEA and as per the instructions received from CCSEA.
3. I will not use the name of CCSEA on personal letter heads or other communications.
4. I will not misuse the name and purpose of CCSEA for any assistance or gain.
5. I will not disclose any confidential information of the institution / CCSEA.
6. I am aware that my nomination can be cancelled by CCSEA, without assigning any reason.

Date:

Signature of Applicant

The filled in application Form alongwith above information / details / supporting documents (Detailed Resume, Certificate of education qualification, Certificate of Animal Welfare experience, Photo ID proof and Date of Birth Proof) should be sent to :-

**The Member Secretary,
CCSEA, Department of Animal Husbandry and Dairying (DAHD),
Ministry of Fisheries, Animal Husbandry and Dairying,
Delhi Milk Scheme Complex, Near State Bank of India,
Shadipur, Delhi - 110008.
E-mail: cpcsea-mef@gov.in**

Note:

- i. The application forms complete in all respect shall only be entertained in CCSEA and the incomplete applications shall be rejected without entering into any communication with the applicant.
- ii. This form should be signed with ink. Scanned signature and date shall not be accepted.

Proforma for Experience Certificate of Animal Handling and Research

To,

Dr. S. K. Dutta
Joint Commissioner (Animal Welfare) &
Member Secretary (CCSEA),
Department of Animal Husbandry and Dairying,
Ministry of Fisheries, Animal Husbandry and Dairying, New Delhi.

This is to certify that Dr./Mr./Ms./Miss.....S/o/ D/o/ W/o is an employee in our Institute / Organization viz. (Name of the Institute / Organization) located at and duties of animal handling and research performed by him/ her during the period(s) are as under:

Name of post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, etc.	Duties Performed	Small or Large Animals handled (Mention species)	Institution / Company, Country

2. It is certified that above facts and figures are true and based on records available in our Department/ Organization.

Name:Signature:..... Seal with date.....
(Head of Institute/ Head of Department/ Placement Officer/ Head of Organization)

Proforma for No Objection Certificate

Date:

This is to certify that Dr./Mr./Ms./Miss _____
is an employee in our Institute / Organization viz. (Name of the Institute /Organization)
_____ located at _____

He/ She wishes to apply for Nominee of CCSEA. The Institute / Organization has no objection for permitting him/ her as Nominee of CCSEA in addition to his/her assigned duties.

Signature: _____ Seal with date _____

Name: _____

(Head of Institute/ Head of Department/ Placement Officer/ Head of Organization)

Name of the Institute / Organization: _____

Minimum Qualification for Nominee of CCSEA:

- i. B.V.Sc. or
- ii. M.Sc. (Zoology/ Animal Sciences/ Animal Biotechnology), or
- iii. M.Sc. / M.Tech (Life Sciences, Biological Sciences/ Biochemistry/ Biotechnology/ Biomedical Engineering) with experience in animal handling and animal research. or
- iv. M. Pharm. with experience in animal handling and animal research, or
- v. MD/ MS with research experience in laboratory animal handling.

Minimum Qualification for Socially Aware Nominee of CCSEA: Graduate from any subject.

Upper age limit for Nominees of CCSEA:

The upper age limit for the Nominees of CCSEA is 65 years. However, the nominees who are already working in the IAECs and are above 65 years of age will be allowed to be continued till the end of their tenure in the present IAECs.