

V-11011(13)/6/2021-CPCSEA-DADF  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Animal Husbandry and Dairying  
O/o Committee for the purpose of Control and Supervision of Experiments on Animals  
\*\*\*\*\*

Krishi Bhawan, New Delhi-110001  
Dated, 1<sup>st</sup> April, 2021

To,

All the establishments registered with CPCSEA

Subject: IAEC meetings during lockdown – regarding.

Sir/Madam,

It has come to the notice of CPCSEA that post the circular of CPCSEA dated 13<sup>th</sup> April, 2020, regarding conducting IAEC meetings online, many establishments are not conducting IAEC meetings properly and are not submitting the documents as mentioned in the respective circular. The matter has been deliberated by the CPCSEA in its 86<sup>th</sup> meeting and the Committee decided that till the time the ongoing scenario of COVID 19 prevails the IAEC meetings may be continued to be held online, however, the establishments should strictly adhere to the Guidelines of CPCSEA for conducting the IAEC meetings online as per the circular dated 13<sup>th</sup> April, 2020.

2. All the establishments should send the minutes of the IAEC meeting along with the approval emails of the Members approving the said Minutes and the screenshot of the respective IAEC meetings. All the relevant documents along with the Form B should be duly signed by the Main Nominee. Any request from the establishments not following the guidelines shall not be considered in CPCSEA, the minutes of IAEC meeting shall be considered invalid and the Large animal research protocols submitted on the portal with incomplete IAEC documents shall not be considered by the CPCSEA and the protocols shall stand rejected.
3. Further, it is also to inform that the Nominees of CPCSEA should be provided the sitting fee for the IAEC meetings conducted online. It is to be noted that the said circular is only for conducting IAEC meetings online but not for conducting inspections and the inspections should be conducted physically by the Nominees of CPCSEA.

Yours sincerely,



(Dr. S. K. Dutta)

Member Secretary (CPCSEA)

Copy to: all the Nominees of CPCSEA

F. No. 25/2/2020 - CPCSEA-DADF  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Animal Husbandry and Dairying  
O/o Committee for the purpose of Control and Supervision of Experiments on Animals  
\*\*\*\*\*

Krishi Bhawan, New Delhi-110001  
Dated, 13<sup>th</sup> April, 2020

To,

All the establishments registered with CPCSEA

**Subject: IAEC meetings during lockdown – regarding.**

Sir/ Madam,

The Committee in its 75<sup>th</sup> meeting has agreed that the IAEC may be convened on skype or video conferencing or any other application, till the time the emergency conditions due to COVID19 prevail. The Members of the IAEC should circulate the agenda on mail and save the mail as proof. A snapshot of the IAEC meeting being conducted skype or video conference may be saved as proof of the meeting. The minutes of the IAEC meeting should also be circulated on email and the response of all the members approving the minutes of the meeting on emails should be saved by the Member Secretary of the IAEC. All the documents along with signature of Members Secretary or Chairman IAEC may be submitted on the portal as of now and a signed version of the minutes has to be submitted to CPCSEA on its portal once the lockdown is over. This would be strictly applicable only till the time the extraordinary circumstances due to COVID 19 prevail.

Yours sincerely,



(Dr. S. K. Dutta)  
Member Secretary (CPCSEA)