

Renewal of registration & Reconstitution of IAEC

- The user is required to login the web portal of CCSEA by clicking on establishment login in the user login section and enter username and password which has been created by the user at the time of registration or provided by the CCSEA to registered establishment(s). **The User does not need to sign-up again if already registered with CCSEA.**

- After login, the user is required to ensure that the biodata's of existing IAEC members are submitted in the 'IAEC Members' tab. In case of non availability of biodata's, the user is required to upload the biodata of existing IAEC members in the prescribed proformain the 'IAEC members' tab (*File Type: PDF file; Maximum file size: 1 MB*).

- › Edit Profile
- › Registration Status
- › IAEC Members
- › Revision of IAEC
- › Upload Minutes
- › View Minutes
- › Change Nominee Request
- › Renewal/Reconstitution Request
- › Compliance of Annual Inspection
- › Amendment of Registration Request
- › Status of Amendment of Registration
- › Change Password
- › Logout

IAEC Members

Tip: File type should be pdf and size should be less than 1 MB.

Internal IAEC Members

S.NO.	MEMBER NAME	DATE OF BIRTH	DESIGNATION	QUALIFICATION	MOBILE	EMAIL	EXPERIENCE	ORGANIZATION	UPLOAD RESUME & CONSENT LETTER IN A SINGLE PDF FILE	UPLOADED RESUME & CONSENT LETTER IN A SINGLE PDF FILE
1	Dr. abs	10 Feb 1999	Biological Scientist(Chairperson)	Ph.D	1234567890	ajgyd@gmail.com	15 years	Ministry of Environment	Browse... No file selected.	View
2	Dr. jdhfkud	05 Jun 1984	Scientist from different discipline(Member Secretary)	Ph.D	09560316500	gavana@gmail.com	20 years	Aurobindo College of Pharmaceutical Sciences	Browse... No file selected.	View
3	Mr. Santosh Kumar Hinge	07 Aug 1986	Scientist from different discipline(NA)	M.Sc	09560316500	gfjdu@rediffmail.com	5 years	Aurobindo College of Pharmaceutical Sciences	Browse... No file selected.	View
4	Miss. R. Ramya Krishna	30 Apr 1987	Veterinarian(NA)	M.V.Sc.	09569316500	gfjmsdh@yahoo.com	4 years	jhgjkkh:ipj	Browse... No file selected.	View
5	Mr. R. Rajendra Prasad	29 May 1985	Scientist Incharge of Animal House Facility(NA)	M.Pharma	09525316500	gaugkhk.vandana@gmail.com	9 years	Aurobindo College of Pharmaceutical Sciences	Browse... No file selected.	View

- The user is required to click on 'Renewal/ Reconstitution request' tab to submit the details and biodata of proposed IAEC members for reconstitution of IAEC in the prescribed Proforma available on the website of CCSEA (*File Type: PDF file; Maximum filesize:1MB*).

Note: the IAEC is to be reconstituted as per the Guidelines for Constitution / Reconstitution of Institutional Animal Ethics Committees (IAECs). To download the guidelines please click on the following link:

<http://CCSEA.nic.in/WriteReadData/userfiles/file/IAEC%20constitution%20guidelines.pdf>

Registration No:- 79137889/GO/Rc/S/Re/L/2019/CPCSEA
 Date of Registration:-17/12/2019
 Registration valid till:- 16/10/2020
 Name of the Establishment:-Pharmacy College
 Address of establishment:-sec 10 noida
 Purpose of Registration:-Small animal:- Research for Education purpose
 Type of Animal House Facility:-Small Animal Facility

Validity of registration has expired! Renewal of registration and re-constitution of IAEC is required!

WELCOME :-TESTINGANIL

- Edit Profile
- Registration Status
- IAEC Members
- Revision of IAEC
- Upload Minutes
- View Minutes
- Change Nominee Request
- Renewal/Reconstitution Request
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- Logout

Pharmacy College
 sec 10 noida
 1111111111
 Uttar Pradesh
 Testinganil@gmail.com

Activate Windows
 Go to Settings to activate Windows.

Clarification / Information sought by CPCSEA

Enter remarks:

Attachment:

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File Size Should be less than 1 Mb

CLARIFICATION SOUGHT BY CPCSEA	ATTACHMENT
Remarks by consultant on 27/09/2016:Sir, An external inspection has been ordered to your establishment before the consideration of renewal of registration with CPCSEA	No Attachment for this Remark
Remarks by Establishment on 27/09/2016:ok	
Remarks by consultant on 05/12/2017:	

Payment Details

TOTAL FEE REQUIRED	FEE RECEIVED THROUGH DD	FEE RECEIVED THROUGH ONLINE	TOTAL FEE RECEIVED	BALANCE FEE TO BE RECEIVED	EXCESS FEE
5000	0	5000	5000	0	0

S.NO.	MEMBER NAME	DATE OF BIRTH	DESIGNATION	QUALIFICATION	MOBILE	EMAIL	EXPERIENCE	ORGANIZATION	RESUME & CONSENT LETTER IN A SINGLE PDF FILE
1	Dr. abs	10 Feb 1999	Biological Scientist(Chairperson)	Ph.D	1234567890	ajytd@gmail.com	15 years	Ministry of Environment	View
2	Dr. jhfkud	05 Jun 1984	Scientist from different discipline(Member Secretary)	Ph.D	09560316500	gavana@gmail.com	20 years	Aurobindo College of Pharmaceutical Sciences	View
3	Mr. Santosh Kumar Hinge	07 Aug 1986	Scientist from different discipline(NA)	M.Sc	09560316500	gtjdu@rediffmail.com	5 years	Aurobindo College of Pharmaceutical Sciences	View
4	Miss. R. Ramya Krishna	30 Apr 1987	Veterinarian(NA)	M.V.Sc.	09569316500	gfjnsdh@yahoo.com	4 years	jhfjkkh.plj	View
5	Mr. R. Rajendra Prasad	29 May 1985	Scientist incharge of Animal House Facility(NA)	M.Pharma	09525316500	gaugkhkvandana@gmail.com	8 years	Aurobindo College of Pharmaceutical Sciences	View

Proposed IAEC Members for reconstitution

Tip:-File type should be pdf and size less than 1 MB.

SNO	NAME OF MEMBER	DATE OF BIRTH	DESIGNATION 1	DESIGNATION 2	QUALIFICATION	MOBILE	EMAIL	EXPERIENCE	ORGANIZATION TO WHICH THEY BELONG	RESUME & CONSENT LETTER IN A SINGLE PDF FILE	ACTION
1	<input type="text"/>	<input type="text"/>	Biological Scientist	Chairperson	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Add"/>

4. After submitting the biodata and details of IAEC members, the user is required to click on 'Final Submit' button to **Make the Payment** through online payment gateway.

Name of Establishment:	Gujarat Medical College
Address of Animal House Facility :	Gujarat
Tel No:	7845221562
Email:	trm@gmail.com
Purpose of Fee:	New Registration
Total Fees Required:	10000 /- Rs. Only
Fee Received Through DD:	0 /- Rs. Only
Fee Received Through Online:	0 /- Rs. Only
Fee Paid:	0 /- Rs. Only
Fee to be Paid:	10000 /- Rs. Only
Purpose of Registration:	Small animal:- Research for Education purpose

5. After receiving the application of renewal from establishment, CCSEA will process the request. In case of any deficiency, the clarification will be sought from the establishment.
6. To submit the clarification, the user is required to click on 'Renewal/Reconstitution request' tab to check the query from CCSEA which will be seen in the 'Clarification/information sought by CCSEA' section.

- If the query is related to the biodata then the user is required to make the necessary changes in the biodata of proposed IAEC member and re-upload it in **'proposed IAEC members for reconstitution'** section.
- To re-upload the biodata, the user is required to click edit button as shown below and re-upload the revised biodata as per clarification. For any additional documents/information, the user is required to click on the **'browse'** button to upload the respective documents. After uploading the biodata/documents, the user is required to write their response in the **'Enter remarks'** section.

3	Dr. N. S. Kulkarni	18/12/1982	Scientist from different biological discipline	NA	PhD, M. Pharm. B. Pharm.	9890161162	nileshpdst@gmail.com	12	Wing 01 Pharmacy For Ladies, Borhadevadi, Dehu-Alandi Road, Moshi, Pune -412105	View
4	Ms. M. C. Upadhye	05/03/1982	Scientist from different biological discipline	NA	M. Pharm., B. Pharm.	9766493303	mohinieth@rediffmail.com	16	PES Modern college of Pharmacy For Ladies, Borhadevadi, Dehu-Alandi Road, Moshi, Pune -412105	View
5	Dr. S. R. Lahane	02/03/1973	Veterinarian	NA	M.V.Sc Microbiology, B.V.Sc & A.H.	8275319465	shree.sunil2@gmail.com	22	DISEASE INVESTIGATION SECTION, AUNDH, PUNE-47	View
6	Dr. R. R. Pujari	21/11/1983	Scientist Incharge of Animal House Facility	NA	PhD, M. Pharm. B. Pharm.	8087620078	rohiniirpujari@gmail.com	11.5	PES Modern college of Pharmacy For Ladies, Borhadevadi, Dehu-Alandi Road, Moshi, Pune -412105	View

- As per extant guidelines of CCSEA, the minutes of IAEC meetings bearing the signature (with date) of all the IAEC members, Annual Inspection Reports of

the AnimalHouse Facility and Annual statement of large animals use (if any), of the previous five years is mandatory.

10. In case of non-availability of the above documents, a nominee of CCSEA will be nominated to conduct the external inspection of animal house facility.
11. In case of external inspection, the inspection letter can be seen in the **'Inspection Letter'** link which is available in the **'Inspection Details'** section of **'Renewal/Reconstitution request'** tab.

Dr. B.V.L. Narayana has resigned his job on 31-1-2020. At present he is working as a full time Veterinary Doctor in our college. By mistake we have uploaded the old bio data. Kindly consider the present one.

Clarification sought by Consultant on 16 / 02 / 2021:
Sir/ Madam,
This is regarding renewal of registration of animal house facility of Sultan - UI-Uloom College of Pharmacy Mount Pleasant 8-2-249, Road No.3, Banjara Hills, Hyderabad - 500 034, Telangana. In this regard, you were requested to propose a full time veterinarian and upload the biodata of the newly proposed veterinarian in the prescribe section. However, it has been observed that the biodata has not been updated yet. Therefore, you are once again requested to submit the details and the biodata of the proposed veterinarian in the relevant section through the website of CPCSEA.

Remarks by Establishment on 19/02/2021:
Dear Sir / Madam,
Dr. B.V.L. Narayana has resigned his job on 31-1-2020. At present he is working as a full time veterinary doctor in our college. By mistake we have uploaded the old bio data. Kindly consider the present one.

Payment Details

TOTAL FEE REQUIRED	FEE RECEIVED THROUGH DD	FEE RECEIVED THROUGH ONLINE	TOTAL FEE RECEIVED	BALANCE FEE TO BE RECEIVED	EXCESS FEE
10000	0	10000	10000	0	0

Inspection Details

S.NO	NAME OF ESTABLISHMENT	INSPECTION ORDER DATE	INSPECTION LETTER	INSPECTION REPORT
1	Sultan - UI-Uloom College of Pharmacy	12/03/2021	Inspection Letter	

12. The establishment required to contact the nominee for external inspection. Renewal will be considered on the recommendation of the nominee. The inspection report can be seen by clicking on the **'date'** link in the inspection report column of **'Inspection Details'** section.

the year 2019, 41 days in the year 2020 and 85 days in the year 2021.
Thus, the requirement of a full-time veterinarian is neither needed nor justified. We, therefore, request you to grant permission to us for the appointment of a part-time veterinarian for our animal house as we are using a small number of small laboratory animals and housing them for a maximum for 3 months in one academic session.

Payment Details

TOTAL FEE REQUIRED	FEE RECEIVED THROUGH DD	FEE RECEIVED THROUGH ONLINE	TOTAL FEE RECEIVED	BALANCE FEE TO BE RECEIVED	EXCESS FEE
2500	0	2500	2500	0	0

Inspection Details

S.NO	NAME OF ESTABLISHMENT	INSPECTION ORDER DATE	INSPECTION LETTER	INSPECTION REPORT
1	Babu Banarasi Das Northern India institute of Technology, Faculty of Pharmacy	11/02/2021	Inspection Letter	07/03/2021

Existing IAEC Members

13. In case of any stipulation/suggestions for improvement, the establishment will be advised to comply with the suggestions of the nominee in the **'Clarification/Information sought by CCSEA'** section. The compliance

report of the suggestion will be uploaded by the establishment by clicking the 'browse' button. After uploading the compliance report the establishment is required to write the response in the 'Enter remarks' section and click on 'Final Submit' button to submit the response.

Renewal/Reconstitution Request

Clarification / Information sought by CPCSEA

Enter remarks:

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File Size Should be less than 1 Mb

CLARIFICATION SOUGHT BY CPCSEA	ATTACHMENT
<p>Clarification sought by Consultant on 11 / 03 / 2021.</p> <p>Sir,</p> <p>This is regarding renewal of registration of the animal house facility of your establishment. In this regard, it is to inform you that you have proposed the name of</p> <p>Dr. S. R. Lahane as veterinarian who is working in Disease Investigation Section, Aundh, Pune. CPCSEA has issued instructions to all establishments vide letter dated 01.02.2019 (attached) regarding appointment of permanent/ full time Veterinarian (having age less than 65 years) for ensuring proper care and well being of laboratory animals. Therefore, you are requested to appoint a permanent / full time Veterinarian and upload his/ her biodata with consent as per the prescribed proforma available in the section of 'Forms' on the Website of CPCSEA.</p>	<p>336511_879_Clarificationsforcomplianceofinstructions@CPCSEA-2.PDF</p>

3	Dr. N. S. Kulkarni	18/12/1982	Scientist from different biological discipline	NA	PhD, M. Pharm., B. Pharm.	9890181162	hileshpdist@gmail.com	12	University of Pharmacy For Ladies, Borhadewadi, Dehu- Alandi Road, Moshi, Pune -412105	View	✂ 📄
4	Ms. M. C. Upadhye	05/03/1982	Scientist from different biological discipline	NA	M. Pharm., B. Pharm.	9766493303	mohiniath@rediffmail.com	16	PES Modern college of Pharmacy For Ladies, Borhadewadi, Dehu- Alandi Road, Moshi, Pune -412105	View	✂ 📄
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6	Dr. R. R. Pujari	21/11/1983	Scientist Incharge of Animal House Facility	NA	PhD, M. Pharm. B. Pharm.	8087620078	rohiniirpujari@gmail.com	11.5	PES Modern college of Pharmacy For Ladies, Borhadewadi, Dehu- Alandi Road, Moshi, Pune -412105	View	✂ 📄
	<input type="text"/>	<input type="text"/>	<input type="text" value="NA"/>	<input type="text" value="NA"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Browse..."/> No file selected.	Activate Windows Go to Settings to activate Windows.

14. After receiving the satisfactory response from the establishment, the application will be processed for renewal and after approval, the renewal letter will be issued to the establishment which can be downloaded by clicking on the 'View' link of 'RENEWAL LETTER' column in the 'Renewal Status' section of 'Registration Status' tab.

- > Edit Profile
- > Registration Status ←
- > IAEC Members
- > Revision of IAEC
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- > Logout

Registration Form A

Inspection Details

S.NO	NAME OF ESTABLISHMENT	INSPECTION ORDER DATE	INSPECTION LETTER	INSPECTION REPORT
1	Indian Drugs Research Association & Laboratory	13/01/2021	Inspection Letter	01/03/2021

Registration Details

Renewal Status

REGISTRATION NO	RENEWAL START DATE	RENEWAL VALID TILL	NAME OF THE ESTABLISHMENT	ADDRESS	PURPOSE OF REGISTRATION	TYPE OF ANIMAL HOUSE FACILITY	REGISTRATION LETTER	RENEWAL LETTER	
1	1035/PO/Rc/S/07/CPCEA	01/03/2021	28/02/2026	Indian Drugs Research Association & Laboratory	561-B, Shivajinagar, B/h Congress Bhavan Lane, Pune - 411005, Maharashtra	Research for Commercial purpose	Small Animal Facility	View	View

Clarification Sought by CPCSEA